

PHLEBOTOMY - part time vacancy

Company: Aber Medical Centre

Position: Phlebotomist

Territory: Abertridwr, Bedwas, Llanbradach Caerphilly

Vacancy: Permanent

Salary: Competitive

Aber Medical Centre is currently recruiting for a Phlebotomist to work 20 hours per week, 5 sessions, which will involve working clinics in all sites. The role will involve taking bloods, blood pressure, height and weight. This is a permanent role working closely with the Clinical team.

Key Responsibilities:

- Assist in the implementation of care, in which they are deemed competent, and as outlined
- within programme specific documentation.
- Complete phlebotomy for patients as and when required, ensuring correct protocol
- and procedure is followed.
- Ensure all samples are correctly labelled and all documentation is completed in full in
- accordance with local Trust protocols.
- Adhere to infection control and health and safety procedures and policies and any local Trust protocols.
- Adhere to BP, pulse, height and weight procedures.
- Maintain accurate and timely paper and electronic records of patient interactions and visits.
- Ensure that confidentiality of information is maintained at all times following GDPR and data
- protection guidelines.
- Assist with clinical procedures, following appropriate training and competency validation,
- and in accordance with programme specific documentation.
- Responsible for stock ordering
- Lead in essential health registers and recall of blood monitoring

Essential Skills:

- Current certificate / phlebotomy experience
- Satisfactory enhanced DBS Disclosure or equivalent
- Satisfactory pre-employment medical checks
- Organisational skills

- Communication skills
- Team player

Background

Aber Medical Centre is a fast-paced place to work where you will be highly valued. We'll give you all the support, training and encouragement you need to deliver first-class results for our patients. We currently have 4 sites situated within a 3-mile radius and you will be required to work all sites as per rota.

We have 4 Partners, salaried GP, Advanced Nurse Practitioner, 2 Practice Nurses, HCA and 4 phlebotomists, with a patient list size of 9000. Clinical system the Practice works with are Vision and Docman.